

INTELLECTUAL PROPERTY RIGHTS

Part 1 - IPR Ownership

In an effort to protect the rights of copyright owners, Groove House Records has adopted anti-piracy measures compliant with the International Recording Media Association (IRMA). As such, we are required to obtain proof that you have the required licensing for any and all content included on masters submitted for replication.

Please fill out this form completely to avoid unnecessary delays in processing your order. We must have a copy of your licensing agreements for all music or third party software being replicated. Please retain and send copies of all license agreements with your master. We cannot process your order without this form.

Do you own the Intellectual Property Rights for the contents of this entire recording / project?

yes

Note: Even if you perform "cover tunes" the answer is "YES" if the performance is your own. See next page for how to handle cover tunes.

no

If you do not own the Intellectual Property Rights for everything in your project, you must provide proof that you have obtained licenses for the intellectual property owned by others.

Your Recording / Project Title:

Where will the project be distributed?

- Within an organization
- Free to the public
- Retail
- Other

Countries in which project will be distributed

Please note:

* This form must be completed by the individual or organization ordering replication, not by a broker or intermediary.

* "Owned" content means that the individual or organization submitting this form is the Intellectual Property Owner of the material to be replicated.

* Licenses must be obtained. Letters of indemnity are not acceptable.

What is the content of your recording?

Please choose the content section below that is most appropriate to your project and follow the directions in that section. Enhanced Disc content requires completion of both CD-ROM and CD-Audio sections.

CD-ROM / DVD-ROM

Description of content: _____

* If you are not the IPR owner for the entire project, list all the non-owned software, freeware and shareware included in your project.

* Attach the necessary distribution licensing documentation from the IPR owner.

* Note that some shareware and freeware products require distribution licensing. Consult the software vendor to learn what is necessary.

CD-AUDIO / DVD-AUDIO / VINYL RECORD

Artist / Band Name: _____

Type of music / content: _____

Is this a compilation recording? yes no

* A list of track titles, artist and IPR owner (typically the performer or the label, not necessarily the composer) is REQUIRED (see next page of form.)

* Any sampling or mixing of other recordings not owned (regardless of type, quantity and length) requires licensing of these original recordings.

* If you are not the IPR owner (i.e. performer or label) of every track, you must submit an Audio Replication Agreement for each.

CD-VIDEO / DVD-VIDEO

Description of content: _____

* If you are not the IPR owner for the entire project, proof of replication licensing from the IPR owner is REQUIRED.

* If audio is separately licensed, complete the Audio section and provide the necessary Audio/Video synchronization licensing.

IMPORTANT: Read and sign below. This signed form MUST be included with your order.

I affirm that all information provided herein is true and that all disc contents indicated as being licensed are properly licensed for replication under the terms of the original rights holder(s) with proof of such licensing and/or trademark authorization attached. I affirm that I am the intellectual property rights owner for all contents indicated as being "owned" and approve of replication. I agree to abide by the current version of the Anti-Piracy Compliance Program procedures and standards of the International Recording Media Association (available at www.recordingmedia.org) The replicator reserves the right to refuse the processing of any order not complying with the Anti-Piracy Compliance Program guidelines.

Print Company or Band Name and Telephone Number of Person Placing this Replication Order

Signature of Representative from Party Soliciting Order

Print Name of Person Placing this Replication Order

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Part 2 - Track Listing / Licensing Documentation

Please list all tracks which are included in the recording to be replicated by Groove House Records.
Track list must be in exact order as source master.

No.	Writer / Author	Song Title / Chapter	Time / Size	Recorded performance owned by*	Licensed** YES=licensed cover NO=original song
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.					
22.					
23.					
24.					
25.					

Continue on another sheet for additional tracks.

Are there any “cover tunes” (tunes performed by you but written by others)? Yes No

If YES, are they available for license through the Harry Fox Agency (www.songfile.com)? Yes No

If YES, please apply for licenses online and enclose your electronic receipts with this order.

If NO, you should pursue the licensing through the appropriate performing rights society (ASCAP, BMI, SESAC) or contact the publisher directly.

* refers to IPR owner

**refers to owner of mechanical license